

LaGrange Township Regular Meeting  
February 17, 2025

Supervisor Brittany File called the meeting of the LaGrange Township Board to order at 7:00pm. The meeting was held at the Twp Hall. Pledge of allegiance was given in unison. Roll Call found Supervisor Brittany File, Treasurer Naomi J. Criswell, Clerk Tasha E. McCoy, Trustee Paul File, and Trustee Amy Juroff present.

Public Comment opened at 7:01pm. No public comment. Public Comment Closed at 7:02pm.

Supervisor Brittany File made a motion to approve previous meeting minutes of January 20, 2025, seconded by Trustee Paul File, motion approved at 7:02pm.

Treasurer's Report was presented to the Board. Clerk McCoy made a motion to approve the Winter '24 Tax Settlement #2, seconded by Trustee Juroff, motion carried at 7:03pm.

Communications were read to the Board by Supervisor Brittany File. An email on "Unclaimed Property" in LaGrange Township was reported to the Board by Trustee Amy Juroff. Treasurer Criswell made a motion to authorize Trustee Amy Juroff to file the proper paperwork to attain the funds from said "Unclaimed Property" seconded by Trustee Paul File, motion carried at 7:06pm.

Trustee Paul File made a motion to approve the Current Month Warrant Report totaling \$27,835.82, seconded by Trustee Amy Juroff, motion carried at 7:07pm.

Unfinished Business: Clerk McCoy made a motion to table Road Drainage at Diamond Lake issue to the April 2025 Township Board meeting, seconded by Treasurer Criswell, motion carried at 7:08pm.

Fire Report: Trustee Amy Juroff and Supervisor Brittany File reported on Fire Board meetings. Treasurer Criswell made a motion to approve "Interlocal Agreement Proposed Changes" to pay a set 1.15 mils to CCIFD, seconded by Trustee Paul File, motion carried at 7:11pm. Trustee Paul File made a motion to approve "Interlocal Agreement Proposed Changes" to change the Fire Board meeting quorum from 4 to 3 with the requirement of at least one representative from Jefferson Township and LaGrange Township as part of the 3 person quorum, seconded by Trustee Amy Juroff, motion carried at 7:13pm.

Zoning Administrator Report: Mr. Steven Allen emailed the Board with a Zoning Administration Report.

Planning Commission Report: Trustee Paul File stated that the next Planning Commission meeting is scheduled for March 12, 2025 at 7:00pm.

Electrical/Mechanical/Plumbing Reports were provided to the Board.

Trustee Paul File made a motion to approve LaGrange Township Resolution No. 2-2025 Property Tax Poverty Exemption Guidelines, seconded by Treasurer Criswell for Roll Call Vote: 5 yes, 0 no, 0 abstain, and 0 absent, to approve at 7:19pm.

Treasurer Criswell made a motion to approve Diamond Lake Association to conduct a Diamond Lake Fireworks display at Diamond Lake on Saturday, July 5, 2025 with a rain date for Sunday, July 6, 2025, seconded by Clerk McCoy, motion carried at 7:21pm.

Treasurer Criswell reported to the Board on past Township Audits. There is a difference between Clerk and Treasurer QuickBooks that needs to be remedied. Discussion followed. Treasurer Criswell made a motion to approve hiring Trustee Amy Juroff to review the Clerk QuickBooks from June 30, 2024 to present and to be paid at a rate of \$25.00 per hour, seconded by Trustee Paul File for a Roll Call Vote: 4 yes, 0 no, 1 abstain, and 0 absent, to approve at 7:34pm.

Diamond Lake Weed District is a Special Assessment for properties along Diamond Lake and the past 5-year Special Assessment ended December 31, 2024. Discussion followed.

Additions: A letter from the Cass County Road Commission on the Countywide Dust Control Program for 2025 was provided to the Board. Supervisor Brittany File made a motion to approved participation in the Countywide Dust Control Program at a 50% cost share rate of \$6,758.56, seconded by Clerk McCoy, motion carried at 7:38pm. Treasurer Criswell

provided information on the Township Board implementation of Office 365 for the Elected Officials, so that we may have uniform emails and Microsoft Office software access. Discussion followed. Supervisor Brittany File reported to the Board on a Notice from MEC on tree trimming in LaGrange Township in 2025. Clerk McCoy updated the Board on an upcoming Special Election on Tuesday, May 6, 2025 at the Central Cass Fire Department that will be the polling location for LaGrange Township Voters as well as Wayne Township, Pokagon Township, and Howard Township Voters that are within Cassopolis School District.

With there being no further business to come before the Board at this time, Trustee Amy Juroff made a motion to adjourn, seconded by Treasurer Criswell, motion carried, meeting adjourned at 7:50pm.

Respectfully Submitted,  Tasha E. McCoy, LaGrange Twp. Clerk