

Building Permit Application Michigan Department of Licensing and Regulatory Affairs Bureau of Construction Codes P.O. Box 30255, Lansing, MI 48909 Phone: 517-241-9313 <u>bccpermits@michigan.gov</u> www.michigan.gov/bcc

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B 2024 B

Authority: 1972 PA 230 Penalty: Failure to provide the information may result in	n denial of your request.	ortunity employer/program. Auxiliary aids, services and other reasonable accommodations are to individuals with disabilities.										
Project or Facility Information												
PROJECT NAME			ADDRESS									
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JO	B IS LOCATED	CITY		ZIP CODE								
City Village Township OF	÷											
COUNTY BETWEEN			AN	ID								
Applicant	_											
NAME			E-MAIL									
ADDRESS	CITY		STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)							
Owner of the land in fee on which the bu	ildina or structure \	will be constructed	I									
NAME			ADDRESS									
СІТҮ	STATE		ZIP CODE		TELEPHONE NUMBER (Include Area Code)							
Cost and Fees												
ESTIMATED PROJECT COST												
\$												
Re-Open Expired Permit	\$75.00											
Island Inspection Fee (Where ferries, boats or planes are involved.)	\$50.00											
CERTIFICATE OF OCCUPANCY (\$50.00 FEE)	BUILDING PERMIT FEE E (The first \$100.00 of an ap											
	non-refundable)	\$		OR ST	TATE ACCOUNT NUMBER							
Validation – For Department Use Only			Validation Area									
USE GROUP												
TYPE OF CONSTRUCTION												
SQUARE FEET												
APPLICATION FEE (non-refundable) \$												
CERTIFICATE OF OCCUPANCY UP YES	NO \$											
NUMBER OF INSPECTIONS	\$											
TOTAL PERMIT FEE \$												
APPROVAL SIGNATURE												

This form can be completed by tabbing to each field and typing in the required information.

Residential builder or Residential maintenance and alteration contractor													
NAME		COMPANY NAME	A	DDRESS									
CITY		STATE	Z	IP CODE	TELEPHONE NUMBER (Include Area Code)								
STATE OF MICHIGAN LIC	ENSE NUMBER		I		EXPIRATION DATE								
FEDERAL EMPLOYER ID N	NUMBER (or reason for exemp	tion)	WORKERS CO	MP INSURANCE CARRIER	(or reason for exemption)								
UNEMPLOYMENT INSUR	ANCE AGENCY EMPLOYER A	ACCOUNT NUMBER (or reason for exemption of the exemption	ption)										
Purpose of Project													
NEW BUILDING													
		MOBILE HOME SET-UP			=								
Plan Review Requir	ed												
		ed with each application for a p	permit. Constr	uction documents mu	ist be sealed and signed by an architect or								
square feet of calcula verified by affidavit of of the proposed work. buildings or structures For buildings regula	ted floor area and publ the individual making i Applicant must also su on the same premises ted by the Michigan F	ic works less than \$15,000 in to t, of the specifications for the b bmit a site plan showing the dir 3.	otal construction ouilding or struct mensions, and struction docu	on cost. Applicant mu cture, and full and co I the location of the pr uments must be sub	ne- and two-family dwellings less than 3,500 ust submit a detailed statement in writing, mplete copies of the plans drawn to scale roposed building or structure and the other omitted with a separate Application for								
BCC Plan Review Nu	umber	Sch	hool Site Plar	n Review Number (if	different)								
If project is exempt f	from Plan Review, ide	ntify basis for exemption:											
		Michigan Residential Code											
ONE FAMILY		TOWNHOUSE NO. OF UNITS			DETACHED GARAGE								
TWO OR MORE FAMI	LY				OTHER								
Buildings Regulate	d by the Michigan Bui	ilding Code											
(A-3) ASSEMBLY (CHI	STAURANTS, BARS, ETC.) URCHES, LIBRARIES, ETC.) 100R SPORTS, ETC.) 1000R SPORTS, ETC.) ERATE HAZARD)	 (H-1) HIGH HAZARD ((H-2) HIGH HAZARD ((H-3) HIGH HAZARD ((H-3) HIGH HAZARD ((H-4) HIGH HAZARD ((H-5) HIGH HAZARD ((I-5) HIGH HAZARD ((I-1) INSTITUTIONAL ((I-2) INSTITUTIONAL ((I-3) INSTITUTIONAL ((I-4) INSTITUTIONAL ((DEFLAGRATION (COMBUSTION) (HEALTH HAZAR (HPM) 1 (SUPERVISED) 2 (HOSPITALS E 2 (PRISONS ETC) (1 D) (1 C) (F C) (f) (f C) (f C) (f C) (f C)	 M) MERCANTILE R-1) RESIDENTIAL 1 (HOTELS, MOTELS) R-2) RESIDENTIAL 2 (MULTIPLE FAMILY) R-3) RESIDENTIAL 3 (1 & 2 FAMILY) R-4) RESIDENTIAL 4 (ASSISTED LIVING) S-1) STORAGE 1 (MODERATE HAZARD) S-2) STORAGE 2 (LOW HAZARD) U) UTILITY (MISCELLANEOUS) 								
WILL THERE BE FIRE SUF		NO SCOPE OF WORK?											
Type of Constructio	n												
	(Protected Structural Elements (Non-Rated Structural Element	,	(Exterior Walls Onl	y) 🦳 31	A - Non-Combustible (Rated Structural Elements) 1HR B - Non-Combustible (Bearing Walls Rated) B - Combustible (All Elements Not Rated)								
C. Dimensions / Da													
FLOOR AREA:	EXISTING	ALTERATIONS	NEW										
BASEMENT													
1ST & 2ND FLOOR													
3RD FLOOR & ABOVE													
TOTAL AREA													

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ite or Plot Plan - For Applicant Use																								

Local Governmental Agency to	Local Governmental Agency to Complete This Section													
ENVIRONMENTAL CONTROL APPROVALS														
	REQUIRED? APPROVED DATE NUMBER B													
A - Zoning	🛛 Yes 🗖 No 🗖 NA													
B - Fire District	🛛 Yes 🖾 No 🖾 NA													
C - Health Department	🗖 Yes 🛛 No 🗖 NA													
D - Soil Erosion	🗖 Yes 🗖 No 🗖 NA													
E - Flood Zone	🛛 Yes 🗖 No 🗖 NA													

General: Building work shall not be started until the permit has been issued by the Bureau of Construction Codes. All installations shall be in compliance with the Michigan Building Codes. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible and provide the job location, permit number, and contact information. Schedule permitting, the inspector will respond to an inspection request within two (2) business days to schedule the inspection. Inspections are typically performed within five (5) business days subject to the inspection schedule.

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local inspection authority and for all state-owned buildings as well as school building construction where a local delegation of authority does not exist. Prior to applying for a permit, please review the Statewide Jurisdiction List for anything other than K-12 Educational Facilities. For K-12 Educational Facilities please review the Local School Construction Enforcement List. This information is updated regularly due to changes in the construction code enforcement authority as they may be conducted by either the state, county, or local unit of government. A permit application must be submitted to the appropriate enforcing agency based upon these lists. Permit applications should be sent to the address on the first page of this application. Questions regarding issued permits may be directed to bccpermits@michigan.gov or 517-241-9313.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

DATE